

# New York State and Local Sales and Use Tax Return

**ST-100**  
(9/90)

291

Quarterly

Sales tax vendor identification number	Business telephone number ( )
Legal name	
DBA	
Street	
City, state, ZIP code	

**Change of Business Information**

If you have changed your business location and have not previously notified us, check here.  Enter this new address in the space next to your preprinted address. You must report this, or any other change (name, identification number, mailing address or owner/officer/responsible person information) on either DTF-95.1, found on ST-100 instructions, or Form DTF-95, *Change of Business Information*. To request Form DTF-95, call 1 800 462-8100. From areas outside of New York State call (518) 438-1073.

Use labeled form and return envelope for filing your return.

Use this form to report only transactions for the period **September 1, 1990 — November 30, 1990**

Type of business	If you are reporting sales tax on this return for more than one business location, check here. <input type="checkbox"/>
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If business has been discontinued, check here and attach Certificate of Authority with back completed. Then continue with instructions below, and complete the sections that apply to you.	<b>Final Return</b> <input type="checkbox"/>
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If you had no taxable sales and made no purchases subject to use tax you must:

— Enter "none" in this box.

- Enter your gross sales in Box A below and enter "none" in Boxes B, C and D.
- Sign and date this return and mail it in the enclosed envelope.

This return must be filed whether or not there is tax due.

**Complete page 2 of this form before making entries below**

Summary Of Business Activity	A	B	C	D
	Gross Sales and Services (to nearest dollar)	Taxable Sales and Services (to nearest dollar)	Purchases Subject to Use Tax (to nearest dollar)	Total credits claimed on Page 2 or Attached Schedules (dollars and cents)

If the total taxable sales and services and purchases subject to use tax reported on this return and all required schedules is \$300,000 or more or if you are a distributor as defined under Article 12-A, selling automotive fuel (motor fuel and/or diesel motor fuel), and you sold 100,000 gallons or more in any one of the previous four quarters, you are required to file returns monthly. Contact the Taxpayer Assistance Bureau immediately for further information. Call toll free (from New York State only) 1 800 CALL TAX (1 800 225-5829); from areas outside New York State, call (518) 438-8581.

1	Sales and use taxes and special taxes (total of column (e), line C, Page 2 and totals from Schedules A, B, FR, N and U, if filed)	1	
2a	Credits not claimed on Page 2 (attachments required)	2a	
2b	Advance Payments (attach Form ST-330)	2b	
2c	Total of lines 2a and 2b	2c	
3	Sales and use taxes and special taxes due (line 1 less line 2c)	3	
4	Late filing charge (penalty — see Page 3 for Penalty Computation Instructions; interest — rate pursuant to Section 1142 of the Tax Law)	4	
5	Amount due — including late filing charge (line 3 plus line 4)	5	

- Attach check or money order for the amount on line 5 payable to "New York State Sales Tax."
- Include on the check or money order your identification number, this form number and the period you are reporting.
- Mail your return in the enclosed envelope to applicable P.O. Box on or before **December 20, 1990**.

**For office use only**

Signature of vendor	Telephone number
Title	Date
Signature of preparer, if other than vendor	Telephone number
Preparer's address	Date

Did you complete Page Two of this form?

## ST-100 (9/90)

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Taxing Jurisdiction (a)	% Rate (b)	Taxable Sales and Services (to nearest dollar) (c)	Purchases Subject to Use Tax (to nearest dollar) (d)	Sales and Use Taxes $b \times (c + d)$ (dollars and cents) (e)	Code
<b>New York State Only</b>	<b>4</b>				<b>0002</b>
Albany	7				0172
Allegany	8				0215
Broome	7				0312
Cattaraugus - except	8				0499
Olean (city)	8				0419
Salamanca (city)	8				0429
Cayuga	7				0502
Chautauqua	7				0602
Chemung - except	7				0792
Elmira (city)	7				0712
Chenango - except	6				0803
Norwich (city)	7				0844
Clinton - except	7				0992
Plattsburgh (city)	7				0912
Columbia	7				1008
Cortland	7				1102
Delaware	6				1202
Dutchess	7¼				1303
Erie	6				1415
Essex	7				1502
Franklin	7				1602
Fulton (county) - except	7				1706
Gloversville (city)	7				1715
Johnstown (city)	7				1724
Genesee - except	7				1892
Batavia (city)	7				1822
Greene	7				1912
Hamilton	7				2002
Herkimer	7				2100
Jefferson	7				2202
Lewis	7				2303
Livingston	7				2402
Madison - except	7				2582
Oneida (city)	7				2528
Monroe	7				2602
Montgomery - except	7				2792
Amsterdam (city)	7				2712
Nassau	8				2803
Niagara	7				2902
Oneida - except	7				3002
Rome (city)	7¼				3039
Sherrill (city)	7				3048
Utica (city)	7				3055
Onondaga	7				3102
Ontario - except	7				3272
Canandaigua (city)	7				3232
Geneva (city)	7				3242
Orange	6¼				3324
Orleans	7				3472
Fulton (city)	7				3532
Oswego (city)	7				3542
Otsego	6				3602
Putnam	7¼				3714
Rensselaer	7				3878
Rockland	6¼				3902

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September 1, 1990 — November 30, 1990

ST-100 (9/90)

Taxing Jurisdiction (a)	% Rate (b)	Taxable Sales and Services (to nearest dollar) (c)	Purchases Subject to Use Tax (to nearest dollar) (d)	Sales and Use Taxes b × (c + d) (dollars and cents) (e)	Code
St. Lawrence - except	7				4092
Ogdensburg (city)	7				4012
Saratoga	7				4103
Schenectady	7				4234
Schoharie	6				4302
Schuyler	7				4402
Seneca	7				4512
Steuben - except	7				4682
Hornell (city)	7				4622
Corning (city)	7				4612
Suffolk	7½				4709
Sullivan	7				4812
Tioga	7				4905
Tompkins - except	7				5092
Ithaca (city)	7				5012
Ulster	7				5112
Warren - except	7				5292
Glens Falls (city)	7				5212
Washington	7				5302
Wayne	7				5402
Westchester - except	5¼				5508
Mount Vernon (city)	8¼				5513
New Rochelle (city)	7¼				6585
White Plains (city)	7¼				5560
Yonkers (city)	8¼				6578
Wyoming	7				5602
Yates	7				5702
<b>New York City</b>	<b>8¼</b>				<b>8009</b>

Report on this line purchases of fuel and utilities subject to use tax in New York City.

**New York State/MCTD**      4¼      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      **8049**

Report below sales and purchases subject only to local tax (See ST-100-I, Instructions, page 2, Col.(c))

**New York City**      4      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      **8010**

A. Totals (these figures should be the total of both the left and right sides of this page.)

Transfer this amount to Box B on Page 1      Transfer this amount to Box C on Page 1

Special taxes	Rate	Taxable Receipts (to nearest dollar)	Tax (rate x receipt) dollars and cents	Code
B. Passenger car rentals	5%			<b>0003</b>
C. Lubricating Oil	ten cents	Tax (rate × _____ quarts)		<b>0009</b>
D. Total of line A, line B and line C column (e) (transfer this amount to line 1 on Page 1, ST-100)				

**Penalty Computation**

- A. For failure to file a return on time, with no tax due, the penalty is \$50.00.
- B. For failure to file a return on time with tax due, the penalty is:  
 1-60 days late. 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, but in no instance less than \$50.00.  
 61 or more days late, the greatest of the following:
  - i) 10% of the tax due for the first month plus 1% of the tax due for each month thereafter not to exceed 30% or
  - ii) the lesser of \$100.00 or 100% of the tax due, or
  - iii) \$50.00

**Return Addresses**

If you are NOT participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement and your place of business is located in the county of:			Mail return to:
Albany Broome Chemung Chenango Clinton Columbia Delaware Dutchess Essex Franklin Fulton Greene	Hamilton Herkimer Jefferson Lewis Montgomery * Oneida * Orange * Otsego * Putnam * Rensselaer * Rockland Saratoga	Schenectady Schoharie Schuyler Steuben St. Lawrence * Sullivan Tioga Tompkins Ulster Warren Washington	P. O. Box 192 Albany, NY 12201-0192
New York County with ZIP codes 10001-10019 RICHMOND			P. O. Box 2058 Church Street Station New York, NY 10008-2058
* Bronx Kings New York County with ZIP codes 10020-10285	* Queens * Westchester		G. P. O. Box 5464 New York, NY 10087-5464
Nassau	Suffolk		P. O. Box 1866 Hicksville, NY 11802-1866
Cayuga Cortland Livingston Madison	Monroe Onondaga Ontario Orleans	Oswego Seneca Wayne Yates	P. O. Box 4777 Syracuse, NY 13221-4777
Allegany Cattaraugus	Chautauqua Erie	Genesee Niagara Wyoming	<b>All filers in these counties except Schedule FR filers (motor fuel and diesel motor fuel retailers):</b> P. O. Box 194 Buffalo, NY 14240-0194 <b>Schedule FR filers in these counties must mail this return to:</b> P. O. Box 4777 Syracuse, NY 13221-4777
If you are participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, or both, attach the appropriate schedule(s) to your return			<b>Mail return to:</b> P. O. Box 688 Albany, NY 12201-0688
If you are a vendor located out-of-state			<b>Mail return to:</b> P. O. Box 192 Albany, NY 12201-0192

**\* Effective December 1, 1989 businesses located in counties marked with an asterisk (\*) must mail their returns, whether for the current or any prior period, to the new address indicated.**

**If Your Need Help...**

**Phone**

**For forms or publications**

from within New York State, call toll free  
from outside New York State, call

1 800 462-8100  
(518) 438-1073

**For information**

from within New York State, call toll free  
from outside New York State, call

1 800 CALL TAX (1 800 225-5829)  
(518) 438-8581

**Write**

**If you need to write, address your letter to:**

NYS Tax Department  
Taxpayer Assistance Bureau  
W. A. Harriman Campus  
Albany, New York 12227

**Telephone assistance is available from 8 a.m. to 5 p.m. Monday through Friday.**